

WINTER PARK TOWN COUNCIL MEETING

Winter Park Town Hall - 50 Vasquez Road

Tuesday, April 4, 2017 - 5:30 p.m.

AGENDA

1. Meeting Call To Order
 - a. Pledge of Allegiance
 - b. Roll Call of Council Members
2. Town Hall Meeting
 - a. Fraser/Winter Park Police Department Promotions
3. Consent Agenda
 - a. Approval of March 21, 2017 Meeting Minutes and March 27, 2017 Special Meeting Minutes
4. Action Items
5. Town Manager's Report
6. Mayor's Report
7. Town Council Items for Discussion
 - a. Hideaway Park Operations Discussion
 - b. June 22nd Opening Performance Discussion
8. Executive Session – Negotiations in Conformance with C.R.S. Title 24, Section 6, Subsection 402-4(e) for the Purpose of Determining Positions, Strategy, or Instructions to Negotiators Regarding Town-Owned Assets

MINUTES

- DATE:** Tuesday, March 21, 2017
- MEETING:** Winter Park Town Council
- PLACE:** Town Hall Council Chambers
- PRESENT:** Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutrumbos, Councilors Jim Myers, Chuck Banks, Barbara Atwater, Chris Seemann and Mike Periolat and Town Manager Drew Nelson
- OTHERS**
- PRESENT:** Finance Director Bill Wengert, Community Development Director James Shockey, Police Chief Glen Trainor, Capital Projects and Parks Manager Gerry Vernon, Public Works Director Russ Chameroy, Transit Director Michael Koch, and Affordable Housing Coordinator John Crone
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Mayor Jimmy Lahrman called the meeting to order at 8:00 a.m.

Mayor Lahrman led those present in reciting the Pledge of Allegiance.

2. Town Hall Meeting
Nothing to Report.

3. Consent Agenda

3.a. Approval of March 7, 2017 Meeting Minutes

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving the Consent Agenda. Councilor Barbara Atwater abstained due to absence. Motion Carried: 6-0.

4. Action Items

4.a. Special Event Permits – Winter Park SkiMusic Festival

Town Clerk Taryn Martin stated that the annual event would take place on Saturdays from March 25th through April 8th. Ms. Martin stated that Staff had reviewed the application and recommends approval.

Councilor Chris Seemann moved and Councilor Mike Periolat seconded the motion approving the Special Event Permit for the Winter Park SkiMusic Festival. Motion Carried: 7-0

4.b. Order to Show Cause – Riverside Spirits LLC

Town Clerk Taryn Martin stated that Staff had been made aware of activities at Riverside Spirits that are in violation of the liquor code, and that the Town Attorney recommended that an Order to Show Cause and Notice of Hearing to be held on May 2nd be sent to the licensee.

Councilor Chris Seemann moved and Councilor Barbara Atwater seconded the motion to approve the Order to Show Cause for Riverside Spirits LLC. Motion Carried: 7-0

4.c. Master Plan Consultant Selection

Community Development Director James Shockey stated that after months of reviews and interviews, the committee narrowed it down to two consultants and is ultimately recommending Logan Simpson. Councilor Barbara Atwater stated that there was quite a bit of discussion, and Logan Simpson stood out because of their ability to think outside the box.

Councilor Chris Seemann moved and Councilor Jim Myers seconded the motion to approve the Master Plan Consultant Selection of Logan Simpson. Motion Carried: 7-0

4.d. Amended Final Plat – Reunion Station

Community Development Director James Shockey stated that the Council had granted the extension a month prior, and the applicant is asking that the Final Plat be amended slightly to better fit the buildings designed by the architect. Mr. Shockey stated that the Planning Commission and Staff recommend approval.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion to approve the Amended Final Plat for Reunion Station. Motion Carried: 7-0

4.e. Approval of Broadband Feasibility Study

Capital Projects and Parks Manager Gerry Vernon stated that the study had been presented at the Council's last workshop, and that it was recommended that the Town design, construct and own a middle mile network. Mr. Vernon stated that the study was reviewed and approved by the Fraser Town Board. Mr. Vernon stated that, should the Council proceed, the next steps are the business model and network design.

Councilor Chris Seemann moved and Councilor Mike Periolat seconded the motion approving the Broadband Feasibility Study. Motion Carried: 7-0

4.f. Change Order No. 4 – Hideaway Park Stage

Capital Projects and Parks Manager Gerry Vernon stated that there are five items associated with the Change Order; added cost to insulate the storage room, addition of safety tie-off points for roofing contractors for maintenance, lighting and sound appliance connection points, upgraded quality and quantity of materials in green room, and the removal of some unnecessary sound insulation. Mr. Vernon stated that the total cost for Change Order No. 4 is \$10,366.

Councilor Mike Periolat moved and Councilor Jim Myers seconded the motion approving Change Order No. 4 for Hideaway Park Stage. Motion Carried: 7-0

5. Progress Reports

5.a. Fraser Valley Recreation – Scott Ledin

Not Present.

5.b. Grand County Water & Sanitation District #1 – Bruce Hutchins

Mr. Bruce Hutchins stated that they have started to see runoff and infiltration of the sewer system. Mr. Hutchins stated that the District is working on a modeling system for future development. Mr. Hutchins stated that the board had recently approved a bridge connecting the Rendezvous development to the pond behind Sitzmark North.

5.c. Winter Park Water & Sanitation District – Mike Wageck

Mr. Mike Wageck stated that all systems are running well and keeping up with demand. Mr. Wageck stated that the Jim Creek Pipeline project is moving forward, and a Special Meeting would be held the following day to finalize the condemnation process. Mr. Wageck stated that the District will likely have a health inspection this summer.

5.d. Winter Park Resort – Gary DeFrance

Winter Park Resort President Gary DeFrance stated that the biggest issue at the Resort currently is snow, and that the conditions are effecting the front range visitors but not destination guests. Mr. DeFrance stated that season passes for next year are on sale, and there has been great demand. Mr. DeFrance thanked the Council for their great relationship with the Resort, and stated that his successor, Sky Foulkes, will do a great job.

5.e. Chamber of Commerce – Catherine Ross

Chamber Director Catherine Ross stated that it has been a very busy winter, and spring break has been busy so far. Mrs. Ross stated that a new festival would be held on September 9th, and will be ticketed as a fundraiser for the new attainable housing fund. Mrs. Ross stated that Todd Park Mohr of Big Head Todd would be headlining the grand opening of the new Hideaway Park Stage on June 22nd. Mrs. Ross stated that reorganization would be discussed this spring, and that Staff has been working on it internally. Town Manager Drew Nelson stated that Memorandums of Understanding with the Chamber would be revisited. Mayor Pro Tem Nick Kutrumbos asked when the Chamber would release a final schedule, and Mrs. Ross stated that she hoped it would be released within the week.

5.f. Affordable Housing – John Crone

Affordable Housing Coordinator John Crone stated that the views from the fourth floor at Sitzmark South are spectacular, and that the project is on schedule to be ready for November. Mr. Crone stated that JVA is engineering Hideaway Junction Phase Two. Mr. Crone stated that the wait list for housing is very popular.

Councilor Chris Seemann moved and Councilor Mike Periolat seconds the motion to approve the Memorandum of Understanding with the Grand Foundation pending review by the Town Attorney and the Town Manager. Motion Carried: 7-0

5.g. Transit – Michael Koch

Transit Director Michael Koch stated that ridership for March is on target. Mr. Koch stated that the Town has officially ordered \$1 million in new capital, and the new Gillig bus will be delivered in June. Mr. Koch stated that he has been working with TransitPlus on the Transit Service RFP.

6. Town Manager's Report

Town Manager Drew Nelson stated that he and Councilor Jim Myers had attended the CAST Meeting in Denver recently, and the new transportation funding proposal coming out of the legislature was discussed. Mr. Nelson stated that the CML Board voted in support of placing this question on the ballot, and that he has asked Staff to review the question to figure out the financial impact on the Town.

7. Mayor's Report

Mayor Lahrman stated that he and Town Manager Drew Nelson met with Scott Ledin to discuss capital projects at the Rec District. Mr. Lahrman stated that he received an invitation from the Mayor of Aspen to join a Climate Change Community Summit in May.

8. Town Council Items for Discussion

Nothing to Report.

Councilor Chris Seemann moved and Councilor Mike Periolat seconded the motion to go into Executive Session in accordance with C.R.S. Title 24, Section 6, Subsection 402-4(e).

9. Executive Session

9.a. Personnel Matters in Conformance with C.R.S. Title 24, Section 6, Subsection 402-4(e), for the Purpose of Determining Positions, Strategy, or Instructions to Negotiators Regarding Attainable Housing

Upon conclusion of the discussion, the motion was made by Councilor Chris Seemann and seconded by Councilor Mike Periolat and unanimously carried to return to Regular Session. Those in attendance at that time were: Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutumbos, Councilors Jim Myers, Barbara Atwater, Chuck Banks, Chris Seemann and Mike Periolat, Town Manager Drew Nelson, Town Clerk Taryn Martin, Finance Director Bill Wengert, Community Development Director James Shockey, and Affordable Housing Coordinator John Crone.

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 10:15 a.m.

The next scheduled meeting of the Town Council will be Tuesday, April 4, 2017 at 5:30 p.m.

Taryn M. Martin, Town Clerk

MINUTES

DATE: Tuesday, March 27, 2017

MEETING: Winter Park Town Council

PLACE: Town Hall Council Chambers

PRESENT: Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutrumbos, Councilors Jim Myers, Mike Periolat, Chuck Banks, and Barbara Atwater, Town Manager Drew Nelson, and Town Clerk Taryn Martin

OTHERS

PRESENT: Finance Director Bill Wengert

Mayor Jimmy Lahrman called the meeting to order at 8:00 am.

Mayor Lahrman led those present in reciting the Pledge of Allegiance.

2. **Town Hall Meeting**
Nothing to Report.

3. **Action Items**

3.a. **Proclamation – Winter Park Resort President Gary DeFrange**

Town Manager Drew Nelson stated that Staff had prepared a Proclamation to be presented to retiring Winter Park Resort President Gary DeFrange.

Councilor Jim Myers moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving the Proclamation for Winter Park Resort President Gary DeFrange. Motion Carried: 6-0.

3.b. **Letter of Support – Recreation Special Use Permits on Sulphur Ranger District**

Town Manager Drew Nelson stated that Grand Adventures recently purchased multiple four-wheelers in order to run tours up Corona Pass Road and in the Stillwater area, and has asked for a letter of support.

Councilor Jim Myers moved and Councilor Mike Periolat seconded the motion to approve the Letter of Support for Recreation Special Use Permits on Sulphur Ranger District. Motion Carried: 6-0

4. **Town Council Items for Discussion**
Nothing to Report.

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 7:15 p.m.

The next scheduled meeting of the Town Council will be Tuesday, March 21, 2017 at 8:00 a.m.

Taryn M. Martin, Town Clerk



MEMORANDUM

To: Town Council
From: Gerry Vernon
Date: 04/04/2017
Re: Hideaway Park Operations Discussion

BACKGROUND

As we move toward the opening of the new Hideaway Park Stage, it is necessary to develop the appropriate policies relevant to the types of operational programming that are determined for the new stage as well as the other facilities in Hideaway Park. To ensure that the appropriate policies are implemented, Staff is requesting direction from the Town Council on their vision for future usage of the park and its amenities.

ANALYSIS

There seems to be four discussion points that would greatly assist staff in meeting the Council's desires for park usage. Some points are immediate such as the ribbon cutting while others are important in other ways to provide guidance on how the park will ultimately be used. The following four points are listed in outline form to aid in the discussion:

1. Opening Act/Ribbon Cutting
 - a. Big versus Not-As-Big
 - b. Community versus Area/Front Range draw
 - c. Food versus No Food
2. Facilities – outside of Summer Event Series
 - a. To rent facilities or provide free of charge
 - i. Stage
 - ii. Green Room
 - iii. Upper Pavilions
 - iv. Playground Pavilions
 - b. Competition with existing small business facilities
 - c. Appropriate insurance, damage deposits, and staffing
3. Dogs in the Park on High Note Thursdays
 - a. Issue driven by success
 - b. Conflicts have occurred
 - c. Already prohibited for weekend events
4. Skate Park Closure
 - a. Close proximity to green room plaza area on north end
 - b. Ticketed versus Non-ticketed Events
 - c. Only closed for the Jazz Festival

RECOMMENDATION

This is for discussion purposes only and as such no recommendation is provided.