

# WINTER PARK TOWN COUNCIL MEETING

Winter Park Town Hall - 50 Vasquez Road  
Tuesday, May 16, 2017 - 8:00 a.m.

## AGENDA

1. Meeting Call To Order
  - a. Pledge of Allegiance
  - b. Roll Call of Council Members
2. Town Hall Meeting
3. Consent Agenda
  - a. Approval of May 2, 2017 Meeting Minutes
4. Action Items
  - a. Proclamation – John Catt Day, June 24<sup>th</sup>
5. Progress Reports
  - a. Fraser Valley Recreation – Scott Ledin
  - b. Grand County Water & Sanitation District #1 – Bruce Hutchins
  - c. Winter Park Water & Sanitation District – Mike Wageck
  - d. Winter Park Resort – Sky Foulkes
  - e. Chamber of Commerce – Catherine Ross
  - f. Affordable Housing – John Crone
  - g. Transit – Michael Koch
  - h. Staff Reports
6. Town Manager's Report
  - a. Marketing/Branding Team Selection Committee
7. Mayor's Report
8. Town Council Items for Discussion
9. Executive Session for Negotiations in Conformance with C.R.S. Title 24, Section 6, Subsection 402-4(e) for the Purpose of Determining Positions, Strategy or Instructions to Negotiators Regarding a Potential Annexation of Property and Public Infrastructure

## MINUTES

**DATE:** Tuesday, May 2, 2017

**MEETING:** Winter Park Town Council

**PLACE:** Town Hall Council Chambers

**PRESENT:** Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutrumbos, Councilors Jim Myers, Mike Periolat and Chuck Banks, Town Manager Drew Nelson, and Town Clerk Taryn Martin

**OTHERS**

**PRESENT:** Finance Director Bill Wengert, Community Development Director James Shockey, Transit Manager Michael Koch, Public Works Director Russ Chameroy

---

Mayor Jimmy Lahrman called the meeting to order at 5:30 pm.

Mayor Lahrman led those present in reciting the Pledge of Allegiance.

**2. Town Hall Meeting**

Mrs. Cheryl Key inquired about the possibility the new Hideaway Park Stage being named after John Catt. Mayor Lahrman stated that he and Town Manager Drew Nelson would schedule a time to meet with Mrs. Key to discuss some options to honor Mr. Catt. Mrs. Key asked about the possibility of proclaiming that June 24<sup>th</sup> be John Catt Day, and Mayor Lahrman stated that the Council would be happy to do so.

**3. Consent Agenda**

**3.a. Approval of April 18, 2017 Regular Meeting Minutes**

Mayor Pro Tem Nick Kutrumbos stated that the April 18, 2017 Regular Meeting Minutes mistakenly noted that he was present, and he was not. Councilor Mike Periolat moved and Councilor Chuck Banks seconded the motion approving the Consent Agenda. Motion Carried: 5-0.

**4. Action Items**

**4.a. Stipulation, Agreement and Order – Riverside Spirits**

Town Clerk Taryn Martin stated that the Town Attorney and the owner of Riverside Spirits had come to an agreement in order to resolve the violation that was reviewed at the Council's April 18<sup>th</sup> meeting. Ms. Martin stated that Riverside Spirits had agreed to a three-day suspension, of which one day would be served on June 16<sup>th</sup>, as well as alcohol training for the current employees to be completed by July 5<sup>th</sup>. After some discussion, the Council stated that they wished for all employees, current and future, to receive alcohol training for the entirety of the year-long probationary period.

Councilor Mike Periolat moved and Councilor Chuck Banks seconded the motion approving the Stipulation, Agreement and Order for Riverside Spirits, with the added requirement that all current and future employees receive alcohol training for the entirety of the probationary period. Motion Carried: 5-0.

**4.b. 2017 Concrete Replacement**

Public Works Director Russ Chameroy stated that the Town received one bid from Jack Kopp. Mr. Chameroy stated that Staff recommends approval.

Mayor Pro Tem Nick Kutrumbos moved and Councilor Jim Myers seconded the motion to approve the 2017 Concrete Replacement Bid. Motion Carried: 5-0

**4.c 2017 Pavement Replacement**

Public Works Director Russ Chameroy stated that the Town received a bid from Straightline Saw Cutting, and that they have worked with multiple other municipalities. Mr. Chameroy stated that Staff recommends approval.

Mayor Pro Tem Nick Kutrumbos moved and Councilor Mike Periolat seconded the motion to approve the 2017 Pavement Replacement Bid. Motion Carried: 5-0

**4.d Special Use Permit – Arrow at Winter Park Rock Crushing**

Community Development Director James Shockey stated that Staff received a request to do rock crushing at the Arrow at Winter Park property, and that the project would be very similar to the crushing done at Sitzmark North and South. Mr. Shockey stated that Staff published notice and sent letters to adjacent property owners and received two letters of concern. Mr. Shockey stated that the Planning Commission and Staff reviewed the request and recommended approval. Mayor Lahrman opened the Public Hearing and, upon hearing no comments, closed the Public Hearing.

Councilor Mike Periolat moved and Mayor Pro Tem Nick Kutrumbos seconded the motion to approve the Special Use Permit for Arrow at Winter Park Rock Crushing. Motion Carried: 6-0

**4.e. Temporary Construction Easement – Park Place Center**

Community Development Director James Shockey stated that the easement is to allow for contractors to reroute the drainage to stay in the drainage channel through to the storm center and into the Fraser River. Mr. Shockey stated that the property owner had signed the easement.

Councilor Jim Myers moved and Councilor Mike Periolat seconded the motion to approve the Temporary Construction Easement for Park Place Center. Motion Carried: 5-0

**4.f. Approval of the 2016 Comprehensive Annual Financial Report for the Town of Winter Park, Colorado**

Finance Director Bill Wengert introduced Mr. Paul Backes of McMahan and Associates. Mr. Backes stated that McMahan and Associates strictly do audits, and most of their clients are CAST members. Mr. Backes stated that most municipalities comparable in size to the Town of Winter Park issue only General Purpose Financial Statements, and that the Comprehensive Annual Financial Report is a step above that process. Mr. Backes reviewed the process to create the Comprehensive Annual Financial Report. Mr. Backes stated that the Town of Winter Park is in a very sound financial position. Mr. Backes stated that the statements and results found through the Town's Comprehensive Annual Financial Report process were positive.

Councilor Jim Myers moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving the 2016 Comprehensive Annual Financial Report for the Town of Winter Park, Colorado. Motion Carried: 5-0

**4.g. Adoption of Housing Selection Guidelines, Policies, and Procedures**

Affordable Housing Coordinator John Crone stated that he had reviewed the guidelines, policies and procedures extensively with the Affordable Housing Selection Committee. Mr. Crone stated that the Town will have many more applicants than it has available units for some time. Mr. Crone stated that the Selection Committee's goal was to be fair and unbiased, legally in conformance with ADA, focused on providing housing for Winter Park workers, to encourage long-term commitment to the Town, to build a diverse population, to account for economic factors, and to allow for some 'wiggle room.' Mr. Crone reviewed the three-step process and the criteria and eligibility requirements that would be considered through the selection process. Mr. Crone reviewed the application process, the distribution of chances, and the lottery process. Mayor Jimmy Lahrman stated that he had not received any comments from Councilor Chris Seemann, who is not present.

Councilor Jim Myers moved and Councilor Mike Periolat seconded the motion to Adopt the Housing Selection Guidelines, Priorities, and Procedures. Motion Carried: 5-0

Mayor Lahrman exited the meeting.

**5. Town Manager's Report**

Town Manager Drew Nelson stated that he had scheduled a meeting with Grand Foundation Director Megan Ledin to discuss revenue as a result of being the secondary beneficiary of the Grand Gala.

**6. Mayor's Report**

Mayor Pro Tem Nick Kutrumbos stated that he had attended the Grand Gala along with Mayor Lahrman and Councilor Banks, and it was a great event.

**7. Town Council Items for Discussion**

Town Manager Drew Nelson updated the Council on the progress of the Hideaway Park Stage. Mr. Nelson stated that the Council would need to hold a Special Meeting to select a marketing and branding firm on or around May 30<sup>th</sup>.

Councilor Jim Myers moved and Councilor Mike Periolat seconded the motion to go into Executive Session in accordance with C.R.S. Title 24, Section 6, Subsection 402-4(e).

**8. Executive Sessions**

- a. Negotiations in Conformance with C.R.S. Title 24, Section 6, Subsection 402-4(e) for the Purpose of Determining Positions, Strategy, or Instructions to Negotiators Regarding Naming Rights**

Upon conclusion of the discussion, the motion was made by Councilor Mike Periolat and seconded by Councilor Jim Myers and unanimously carried to return to Regular Session. Those in attendance at that time were: Mayor Pro Tem Nick Kutrumbos, Councilors Jim Myers, Mike Periolat and Chuck Banks, Town Manager Drew Nelson, and Town Clerk Taryn Martin.

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 7:35 p.m.

---

The next scheduled meeting of the Town Council will be Tuesday, May 16<sup>th</sup>, 2017 at 8:00 a.m.

---

Taryn M. Martin, Town Clerk

# OFFICIAL PROCLAMATION

## JOHN CATT DAY – JUNE 24, 2017

**WHEREAS:** The Winter Park Town Council is honored to recognize John Catt, Founder of the Grand County Blues Society, having dedicated his time and energy at the Blues Society to improving the lives of others that visit, live in, or recreate in Winter Park; and

**WHEREAS:** Mr. Catt has dedicated himself to the service of others in Grand County and beyond through his work with and support of numerous charitable organizations throughout his career, including the Blue Star Connection, Blues in the Schools, and countless others; and

**WHEREAS:** The Blue Star Connection has given the gift of music to thousands of children around the world, and has provided instruments to over fifty music therapy programs in children's hospitals across America; and

**WHEREAS:** Mr. Catt's love of music and entertainers, both big and small, have served the community well over the years; and

**WHEREAS:** Mr. Catt has represented the citizens of Winter Park and the local and regional music scene in a manner that is consistent with the highest standards of civic participation and inclusion; and

**WHEREAS:** Mr. Catt's leadership in and contributions to the Blues, to musicians everywhere, and to the Town of Winter Park and its residents will resonate for generations to come;

**NOW, THEREFORE, WE,** the Town Council of the Town of Winter Park, Colorado, by the authority vested in us, do hereby officially designate June Twenty Fourth, Two Thousand Seventeen as John Catt Day from this date forward, and we encourage the citizens of this community, the State of Colorado, and music lovers everywhere to join us in celebrating John Catt's countless accomplishments and endless contributions to the community.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the Town of Winter Park, Colorado, to be affixed this sixteenth day of May, 2017.

---

Jimmy Lahirman, Mayor

---

Nick Kutumbos, Mayor Pro-Tem

---

Jim Myers, Councilmember

---

Chris Seemann, Councilmember

---

Mike Periolat, Councilmember

---

Barbara Atwater, Councilmember

---

Charles Banks, Councilmember