

## MINUTES

**DATE:** Tuesday, April 2, 2019

**MEETING:** Winter Park Town Council

**PLACE:** Town Hall Council Chambers

**PRESENT:** Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutumbos and Councilors, Art Ferrari, Chuck Banks, and Jim Myers, Town Manager Keith Riesberg, and Town Clerk Dani Jardee

### **OTHERS**

**PRESENT:** Police Chief Glen Trainor, Planner One Mara Owen, Capital Projects and Parks Director Gerry Vernon, Housing Manager John Crone, Public Works Director Russ Chameroy, Transit Director Michael Koch and Finance Director Lizbeth Lemley

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#### **1. Meeting Call To Order**

Mayor Jimmy Lahrman called the meeting to order at 5:30 p.m.

Mayor Jimmy Lahrman led those present in reciting the Pledge of Allegiance.

#### **2. Town Hall Meeting**

Uptripping Business Owner Jeremey Henn stated his thanks to Council and Staff for approving the Grammy Celebration Special Event. Mr. Henn stated they raised around \$4,000 dollars which equals four recording scholarships with Eagle Wind Sound.

##### **2.a. KFFR Business Challenge Grant – Joanna Goodman**

KFFR's Joanna Goodman stated thanks to the Town Council for the \$5,000 grant gave earlier in the year that went towards the build out of the radio station. Ms. Goodman stated KFFR is doing a membership drive to help fund the day to day operations of the local radio station by doing a Business Challenge Grant. Ms. Goodman stated if Town donated \$500 dollars, Town of Winter Park would be plugged during the membership drive until that amount was matched by the community, and Town would receive 30 hours of underwriting to use.

Councilor Art Ferrari moved and Mayor Pro Tem Nick Kutumbos seconded the motion to donate \$500.00 to Local Radio Station KFFR for the Business Challenge Grant. Motion Carried: 5-0.

#### **3. Consent Agenda**

##### **3.a. Approval of March 19, 2019 Regular Meeting Minutes**

Councilor Chuck Banks moved and Mayor Pro Tem Nick Kutumbos seconded the motion approving March 19, 2019 Regular Meeting Minutes. Motion Carried: 5-0.

##### **3.b. Resolution 1681, Approving a Contract with JT Kopp to Perform 2019 Concrete Replacement**

Public Works Director Russ Chameroy stated Town put a bid out for 2019 concrete repair and replacement on Rocky Mountain E-Bid for the past three weeks. Mr. Chameroy stated Jack Kopp was the only bidder.

Councilor Jim Myers moved and Councilor Art Ferrari seconded the motion approving Resolution 1681, Approving a Contract with JT Kopp to Perform 2019 Concrete Replacement. Motion Carried: 5-0.

**4. Action Items**

**4.a. Resolution 1682, Approving Bid for CMGC Services – Public Works Facility**

Capital Projects and Parks Director Gerry Vernon stated the bid turnout for CMGC (Construction Manager General contractor services) for the new public works facility went well, Town was fortunate to receive quality applicants. Mr. Vernon stated the selection committee chose four firms and decided on Saunders Construction. Mr. Vernon stated the selection committee decided on Saunders because of their expertise, value and capacity to take on this project. Mr. Vernon stated Saunders has constructed five public works facilities since 2017. Mr. Vernon stated Staff recommends Saunders Construction for CMGC services. Saunders Construction Manager Nathan Wilks introduced himself and answered Council’s general questions about the project.

Councilor Chuck Banks moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Resolution 1682, Approving Bid for CMGC Services – Public Works Facility. Motion Carried: 5-0.

**4.b. Resolution 1683, A Resolution Approving a Building Expansion Agreement for the Building Located at 78885 Highway 40**

Mayor Lahrman stated a revised resolution was added as a table setting for this agenda item. Mayor Lahrman stated section 2 is the addition in this revision of the resolution. Councilor Art Ferrari asked if the attorney fees listed in the resolution are adequate. Town Manager Keith Riesberg stated the number was discussed with the building owners and they agreed on that number.

Councilor Jim Myers moved and Councilor Art Ferrari seconded the motion approving Revised Resolution 1683, A Resolution Approving a Building Expansion Agreement for the Building Located at 78885 Highway 40. Motion Carried: 5-0.

**5. Town Manager’s Report**

Town Manager Keith Riesberg stated he was notified that Winter Park Resort Ski Patrol will be hosting the 48<sup>th</sup> Annual Pro Patrol Convention here in Town in April. Mr. Riesberg stated this event is a fundraiser for the Shining Stars Foundation.

**6. Mayor’s Report**

Mayor Lahrman stated a reminder to Council that Town Manager Keith Riesberg’s reviews are due to Finance Director Lizbeth Lemley on April 10<sup>th</sup>.

**7. Town Council Items for Discussion**

*Nothing to Report.*

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 6:10 p.m.

The next scheduled meeting of the Town Council will be Tuesday, April 16, 2019 at 5:30 p.m.

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Danielle Jardee, Town Clerk