

MINUTES

DATE: Tuesday, May 21, 2019

MEETING: Winter Park Town Council

PLACE: Town Hall Council Chambers

PRESENT: Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutrumbos and Councilors, Mike Periolat, Art Ferrari, Chris Seemann and Jim Myers, Town Manager Keith Riesberg, and Town Clerk Dani Jardee

OTHERS

PRESENT: Community Development Director James Shockey, Finance Director Lizbeth Lemley, Public Works Director Russ Chameroy, Capital Projects and Parks Director Gerry Vernon, Police Chief Glen Trainor, and Housing Manager John Crone

1. Meeting Call to Order

Mayor Jimmy Lahrman called the meeting to order at 5:30 p.m.

Mayor Jimmy Lahrman led those present in reciting the Pledge of Allegiance.

2. Town Hall Meeting *Nothing to Report.*

3. Consent Agenda

3.a. Approval of May 7, 2019 Regular Meeting Minutes

Councilor Jim Myers moved and Councilor Chris Seemann seconded the motion approving the May 7, 2019 Regular Meeting Minutes. Motion Carried: 6-0.

3.b. Resolution 1694, Approving a Contract with Acord Asphalt Inc. to Perform 2019 Paving Projects

Mayor Lahrman recused himself since he may be a subcontractor on this project.

Councilor Art Ferrari moved and Councilor Chris Seemann seconded the motion approving Resolution 1694, A Resolution Awarding the Bid for the Snow Blaze Bus Stop Improvements. Motion Carried: 5-0.

4. Action Items

4.a. Mental Health Month Proclamation

Mayor Lahrman stated a proclamation recognizing May of 2019 as Mental Health Month. Councilor Chris Seemann stated he applauds Council for doing this, keeping mental health on the forefront is important.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving the Mental Health Month Proclamation. Motion Carried: 6-0.

4.b. Audit Report Presentation

Finance Director Lizbeth Lemley introduced Billi Lewis of McMahan and Associates LLC, the company who did the audit. Ms. Lemley stated her thanks to Billi and the company for turning the audit around in a timely manner. Ms. Lewis stated her thanks to the Town of Winter Park for being quick and responsive. Ms. Lewis presented and discussed key information from the audit report. Ms. Lewis stated she was happy to report the Town had an unmodified/clean report. Town Manager Keith Riesberg stated Council will need to vote to receive the audit.

Councilor Art Ferrari moved and Councilor Chris Seemann seconded the motion receiving the Audit Report. Motion Carried: 6-0.

4.c. Resolution 1695, A Resolution Awarding the Bid for the Snow Blaze Bus Stop Improvements

Capital Projects and Parks Director Gerry Vernon stated the Snow Blaze Bus Stop Improvements are in the 2019 budget. Mr. Vernon stated twenty contractors showed interest, however only one bid came in a little over budget from Anson Excavating. Mr. Vernon stated the bus shelter by Snow Blaze parking lot would be relocated further North closer to Vasquez Rd. intersection. Mr. Vernon stated most of the money budgeted for this project is for roadwork and infrastructure. Mr. Vernon stated this project should hopefully start in June.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutumbos seconded the motion approving Resolution 1695, A Resolution Awarding the Bid for the Snow Blaze Bus Stop Improvements. Motion Carried: 6-0.

4.d. Drake Memorial Application

Capital Projects and Parks Director Gerry Vernon stated Town Council passed a new memorial policy last November. Mr. Vernon stated the first request has come in to create and fund a memorial for Don and Betty Drake. Mr. Vernon stated the applicant filled out an evaluation form and it does meet the criteria. Mr. Vernon stated the applicant is asking the Town to fund the memorial at \$4000 dollars. Mr. Vernon stated Town Council has two decisions to make, one being to approve the memorial and the second is to decide if Town will fund the memorial.

Councilor Jim Myers moved and Councilor Mike Periolat seconded the motion to approve the Drake Memorial. Motion Carried: 6-0.

Councilor Chris Seemann moved and Councilor Mike Periolat seconded the motion to approve \$4,000 dollars funding of the Drake Memorial. Motion Tied: 3-3.

Councilor Art Ferrari moved and Councilor Jim Myers seconded the motion to approve funding for half at \$2,000 dollars for the Drake Memorial. Motion Carried: 4-2.

4.e. Resolution 1696, A Resolution Approving an Intergovernmental Agreement with Grand County for Shared Building Inspection Services

Community Development Director James Shockey stated this agreement allows shared building services between Winter Park and Grand County to happen in time of need. Mr. Shockey stated whoever is the requesting entity for services will pay the other entity's salaries, mileage, time,

etc. Mr. Shockey stated the Board of County Commissioners have given a verbal yes to this agreement but has not been formalized yet. Town Manager Keith Riesberg stated a clarification that this agreement is an on call pay for services type of contract.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Resolution 1696, A Resolution Approving an Intergovernmental Agreement with Grand County for Shared Building Inspection Services. Motion Carried: 6-0.

5. Progress Reports

5.a. Community Partners

Chamber Director Catherine Ross stated the Chamber has a couple new team members and that it feels good to be staffed. Mrs. Ross stated she will be meeting with Town Manager Keith Riesberg to discuss the future of managing the Hideaway Park Stage. Mrs. Ross stated everything is going well, Jazz Fest is selling, and there has been good response to the two country shows. Mrs. Ross stated the Fraser River Trail is turning 25, so that will be special this fourth of July. Mrs. Ross stated the Chamber is working with Town Staff to push the reusable bag initiative. Mrs. Ross stated Shannon Henn of Uptripping Art Gallery is doing the summer series of event posters, they will be movie themed. Mrs. Ross stated the Chamber is up revenue in sponsorships.

5.b. Staff Reports

Nothing to Report.

6. Town Manager's Report

Town Manager Keith Riesberg stated Town Staff will be notifying local businesses about the plastic bag fee initiative. Mr. Riesberg stated the Vasquez parking garage has been closed for an annual cleaning and will re-open this coming Friday, May 24.

7. Mayor's Report

Mayor Lahrman stated Council has been invited to attend an East Grand Middle School presentation. Mayor Lahrman stated he hopes one Council person could attend this presentation on May 28 or May 29, Councilor Art Ferrari volunteered. Mayor Lahrman stated Council has also been invited to Rural Health Network's annual Bull, Boots, and BBQ event on August 15th.

8. Town Council Items for Discussion

Councilor Art Ferrari stated an update about the Blues from the Top Festival. Mr. Ferrari stated sales are kicking and the event looks promising. Councilor Chris Seeman stated Council and Staff should look at the attainable housing project in Park City. Councilor Jim Myers stated he saw a Winter Park resident out picking up trash and wanted to thank that person.

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 7:30 p.m.

The next scheduled meeting of the Town Council will be Tuesday, June 4, 2019 at 6:30 p.m.

Danielle Jardee, Town Clerk