



Town of Winter Park, Fraser & Granby Building Department

ILC SURVEY AND CERTIFICATION STANDARDS

An Improvement Location Certificate (ILC) and Foundation Setback and Elevation Certificate are required prior to framing. All three communities reserve the right to reject any ILC that does not include the minimum required elements as provided below.

ILC documents must be provided prior to framing.

REQUIRED MATERIALS:

- Completed Foundation Setback and Elevation Certification bearing the seal of a state-licensed land surveyor (please use attached certificate)
- Improvement Location Certificate (ILC) Survey bearing the seal of a state-licensed land surveyor with the following **minimum required elements**:
 - North Arrow, Scale, and project specific benchmarks
 - Dimensions of the lot
 - Location and size of all foundations on the lot including building outline, driveways, walkways, and patio foundations
 - Dimensions provided (at front, both side, and rear yards) from the property line to portions of the structure allowing verification of setback requirements
 - Two measurements from a property corner to the foundation for location accuracy
 - Location and dimension of easements
 - Top of foundation elevations
 - Finish grade spot elevations shown at building corners
 - Location of water curb stop and sewer clean out(s), with swing tie measurements required for each

Completed materials shall be emailed to the following for approval:

Town of Winter Park: permits@wpgov.com

Town of Fraser: ctrotter@town.fraser.co.us

Town of Granby: ablair@townofgranby.com



Town of Winter Park, Fraser & Granby
Building Department

FOUNDATION SETBACK AND ELEVATION CERTIFICATION

DATE: _____

Town of Winter Park, Fraser & Granby
50 Vasquez Road
Winter Park, Colorado 80482

RE: Foundation Setback and Elevation Certification for LOT _____, BLOCK _____
_____ SUBDIVISION ADDRESS
_____ PERMIT # _____

To Whom It May Concern:

On, _____ a field crew from this office measured the foundation setbacks and elevations for the above-referenced lot and found them to be in compliance with the Drainage, Final Grading and Development Plan approved by the Town(s) of Winter Park, Fraser & Granby. This determination was based on the location of the footing(s) or foundation(s) wall form(s).

Approval of the elevation is required by the Planning Department prior to framing of structure.

BY: _____
Signature (Colorado Licensed Engineer or Land Surveyor)

seal

Printed name