

MINUTES

DATE: Tuesday, November 19, 2019

MEETING: Winter Park Town Council

PLACE: Town Hall Council Chambers

PRESENT: Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutrumbos and Councilors, Chuck Banks, Mike Periolat, and Chris Seemann, and Town Manager Keith Riesberg, and Town Clerk Danielle Jardee

OTHERS

PRESENT: Finance Director Lizbeth Lemley, Community Development Director James Shockey, Planner Hugh Bell, Transit Director Michael Koch, Public Works Director Gerry Vernon, and Chief of Police Glen Trainor

1. Meeting Call To Order

Mayor Jimmy Lahrman called the meeting to order at 5:30 p.m.

Mayor Jimmy Lahrman led those present in reciting the Pledge of Allegiance.

2. Town Hall Meeting

Nothing to Report.

3. Consent Agenda

3.a. Approval of November 5, 2019 Regular Meeting Minutes

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving the Consent Agenda. Motion Carried: 5-0.

4. Action Items

4.a. Resolution 1727, 2020 Employee Insurance Benefits

Finance Director Lizbeth Lemley stated during the 2020 budget process we were faced with a large cost increase to employee benefits. Ms. Lemley stated she worked with a broker to help reign in the increases while maintaining quality benefits for employees. Ms. Lemley stated Town was able to do so by converting the Town funded dental plan with Guardian to a fully insured plan with Cigna. Ms. Lemley stated Town sponsored life insurance and disability will now fit under the Cigna umbrella as well. Ms. Lemley stated Town will also update medical coverage though Cigna to be aligned with ACA. Ms. Lemley stated Cigna will offer a vision plan as well. Ms. Lemley stated Staff recommends approval of these changes, if Council chooses not to approve, then Town will renew last year's benefits.

Councilor Chris Seemann moved and Councilor Chuck Banks seconded the motion approving Resolution 1727, 2020 Employee Insurance Benefits. Motion Carried: 5-0.

4.b. Resolution 1728, Summarizing Revenue and Expenditures for Each Fund and Adopting a Budget for the Town of Winter Park, Colorado for the Calendar Year Beginning on the First Day of January 2020 and Ending on the Last Day of December 2020

Town Manager Keith Riesberg stated Resolution 1728 is presented for Council’s consideration, which officially adopts the 2020 budget. Mr. Riesberg stated the budget was discussed in workshops and submitted to Council on Oct. 27 and the required public hearing took place on November 5, 2019. Mr. Riesberg stated the budget is in compliance with the Town Charter and State regulations, Staff recommends approval.

Mayor Pro Tem Nick Kutrumbos moved and Councilor Chris Seemann seconded the motion approving Resolution 1728, Summarizing Revenue and Expenditures for Each Fund and Adopting a Budget for the Town of Winter Park, Colorado for the Calendar Year Beginning on the First Day of January 2020 and Ending on the Last Day of December 2020. Motion Carried by the following roll call vote:

Jimmy Lahrman	“Aye”	Nick Kutrumbos	“Aye”
Mike Periolat	“Aye”	Chris Seemann	“Aye”
Chuck Banks	“Aye”		

4.c. Ordinance 526, An Ordinance Authorizing the Financing of the Construction of a New Public Works Facility for the Town, and in Connection Therewith Authorizing the Execution and Delivery by the Town of a Site and Improvement Lease, A Lease Purchase Agreement and Other Documents and Matters Relating Thereto; Setting Forth Certain Parameters; Authorizing Officials of the Town to Take All Necessary Action and Ratifying Actions Previously Taken, First Reading

Mayor Lahrman explained the Public Works facility project to the people in attendance. Town Manager Keith Riesberg stated this ordinance authorizes the financing of the new public works facility as well as the execution of the documents that coincide with the financing. Mr. Riesberg stated this is a parameters ordinance that expresses the Town’s intent to borrow the \$10 million dollars to finance the construction of the new facility. Mr. Riesberg stated the ordinance establishes the interest rate for the financing and it is not to exceed six percent, however Staff anticipates the interest rate will come in lower. Mr. Riesberg stated the preliminary statement will be posted on December 5, the notice of sale published on December 7, and Moody’s rating of debt issuance on December 6. Mr. Riesberg stated the certificates of participation sale will come in on December 17th, which those results will be presented to Council at the December 17 Council meeting. Mr. Riesberg stated the anticipated closing will take place December 30. Butler Snow’s Sally Tasker was available on the phone and answered Council’s questions about the financing. Mayor Lahrman explained to the people in attendance why Council are moving forward with this financing. Mayor Lahrman opened the public hearing, hearing no comments. Mayor Lahrman closed the public hearing.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Ordinance 526, An Ordinance Authorizing the Financing of the Construction of a New Public Works Facility for the Town, and in Connection Therewith Authorizing the Execution and Delivery by the Town of a Site and Improvement Lease, A Lease Purchase Agreement and Other Documents and Matters Relating Thereto; Setting Forth Certain Parameters; Authorizing Officials of the Town to Take All Necessary Action and Ratifying Actions Previously Taken, First Reading. Second reading and public hearing will take place on December 3 at 5:30 p.m. Motion Carried by the following roll call vote:

Jimmy Lahrman	“Aye”	Nick Kutrumbos	“Aye”
Mike Periolat	“Aye”	Chris Seemann	“Aye”

Chuck Banks "Aye"

4.d. Resolution 1729, Approving Contract for Winter Trail Grooming Operations

Public Works Director Gerry Vernon stated this resolution approves an annual contract for snow grooming services for Hideaway Park sledding hill, Fraser River Trail and the alpine trail in Leland Creek. Mr. Vernon stated they will be doing a loop trail from Leland Creek which includes the Razzmatazz trail.

Councilor Chris Seemann moved and Councilor Chuck Banks seconded the motion to approve Resolution 1729, Approving Contract for Winter Trail Grooming Operations. Motion Carried: 5-0.

4.e. Resolution 1730, Approving Bid for Highway 40 Island Decorations

Public Works Director Gerry Vernon stated Staff is seeking approval for a bid for island decorations for the winter season. Mr. Vernon stated the bid came in at \$29,600 dollars. Mr. Vernon stated last year they did one island and it was well received, so this year Alpine Landscaping will do all three islands on U.S. Highway 40. Mayor Lahrman stated a resident has shown interest in starting a winter decorations committee, so if anyone is willing to participate in this committee, they should get in touch with Town Manager Keith Riesberg.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Resolution 1730, Approving Bid for Highway 40 Island Decorations. Motion Carried: 5-0.

4.f. Ordinance 527, An Ordinance Approving the Second Amendment to the Roam Final Development Plan, First Reading

Community Development Director James Shockey stated this request is for the second amendment to Roam's final development plan. Mr. Shockey stated this would amend exhibit D, note three of the development standards. Mr. Shockey stated it is a simple note put into the Final Development Plan for front loading garages; they should be a minimum of 20 feet away from the right of way or private access easement. Mr. Shockey stated this note has created issues with the first filing of Roam, which is designed to be a compact development with small lots where the house takes up majority of the lot. Mr. Shockey stated in the Staff report that the public roads the Town will maintain will still be a proposed minimum of 20 feet from property line, and for private drives and access easements either 5 feet or 20 feet from the property line based on approved setbacks for those areas. Mr. Shockey stated Staff recommends approval, and it is in conformance with the plans for Roam, and planning commission has already approved.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Ordinance 527, An Ordinance Approving the Second Amendment to the Roam Final Development Plan, First Reading. Motion carried by the following roll call vote:

Jimmy Lahrman	"Aye"	Nick Kutrumbos	"Aye"
Mike Periolat	"Aye"	Chris Seemann	"Aye"
Chuck Banks	"Aye"		

4.g. Resolution 1731, Revising a Commercial Enhancement Grant to Fireside Market

Community Development Director James Shockey stated Fireside Market was approved for a Commercial Enhancement Grant in July for a new door on the westside along with a mural. Mr.

Shockey stated the applicant would now like to drop the mural dropping the grant from \$12,500 dollars to \$8,400 dollars.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Resolution 1731, Revising a Commercial Enhancement Grant to Fireside Market. Motion Carried: 5-0.

4.h. Resolution 1732, Approving an Eligible Capital Improvement at Lot 3, Hideaway Junction

Community Development Director James Shockey stated as part of the Hideaway Junction covenant it allows for eligible capital improvements to be added on to sale price of a home. Mr. Shockey stated a request from lot 3 has been made to approve a capital improvement for new flooring totaling \$6,317 dollars. Mr. Shockey stated Winter Park Affordable Housing Corporation approved this request on October 21, however as a part of the covenant Town Council needs to approve request as well.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Resolution 1732, Approving an Eligible Capital Improvement at Lot 3, Hideaway Junction. Motion Carried: 5-0.

4.i. Resolution 1733, A Resolution Denying a Special Use Permit for Outdoor Vending on the Property Located at 78321 U.S. Highway 40

Community Development Director James Shockey stated a special use permit request came in from the Perk Taproom to install up to three mobile food vending trucks in front of building H at Hideaway Station. Mr. Shockey stated the request was to clear the area in front to build a gravel pad where the trucks would sit. Mr. Shockey stated Planning Commission reviewed this request on November 12, and recommended denial for three reasons. Mr. Shockey stated the reasons; reason one, the use was not appropriate to the location, lot and neighborhood and would interfere with resident's enjoyment; reason two, the use would change the character of the neighborhood, and reason three, the application lacked detail. Mr. Shockey stated Staff also had concerns that were outlined in the Staff memo in packet.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion approving Resolution 1733, A Resolution Denying a Special Use Permit for Outdoor Vending on the Property Located at 78321 U.S. Highway 40. Motion Carried: 5-0.

4.j. Resolution 1734, Approval of State of Colorado Subaward Agreement

Transit Director Michael Koch stated the resolution title changed to Approval of Grant Agreement with State of Colorado to Accept Federal Transit Administration 5311 Operating Dollars, so a table setting was made available to Council. Mr. Koch stated this resolution is to approve the grant agreement with CDOT Colorado Department of Transportation to accept the \$186,950 dollars we were awarded through the Federal Transit Administration (FTA) Section 5311 program.

Mayor Pro Tem Nick Kutrumbos moved and Councilor Chris Seemann seconded the motion approving Resolution 1734, Approval of Grant Agreement with State of Colorado to Accept Federal Transit Administration 5311 Operating Dollars. Motion Carried: 5-0.

4.k. Winter Park and Fraser Chamber of Commerce Board Appointments

Town Manager Keith Riesberg stated Council needs to designate two Chamber board members, one Staff and one Council person. Mr. Riesberg stated he is willing to stay on the board as the Staff designee. Council designated Mr. Riesberg as the Staff seat, and Councilor Jim Myers as the Council seat.

Councilor Chris Seemann moved and Councilor Chuck Banks seconded the motion approving Town Manager Keith Riesberg and Councilor Jim Myers to the Winter Park and Fraser Chamber of Commerce Board. Motion Carried: 5-0.

5. Progress Reports

5.a. Community Partners

Chamber Director Catherine Ross stated the event calendar for the winter was out and gave Council brochures that list the events. Mrs. Ross stated Chamber is launching a new website for the Rendezvous Event Center to establish the venue as its own entity. Mrs. Ross stated the annual dinner was a success. Mrs. Ross stated Staff is busy booking talent for 2020 summer events. Mrs. Ross stated Staff are working with Winter Park Resort to create a summer pass.

5.b. Staff Reports

Chief of Police Glen Trainor stated Officer Jeff Malchow prepared, submitted, and received a grant award for \$3,000 dollars from the Victim Assistance and Law Enforcement Board (VALE) to outfit an interview room at the police department.

6. Town Manager's Report

Town Manager Keith Riesberg stated thanks to Public Works Director Gerry Vernon for managing the new Hideaway Park electronic sign project. Mr. Riesberg stated a burn permit was issued to the Roam development based upon approval from the fire district.

7. Mayor's Report

Nothing to Report.

8. Town Council Items for Discussion

Nothing to Report.

9. Executive Session

9.a. Executive Session for the purposes of a conference with the Town Attorney to receive legal advice on specific legal questions pursuant to C.R.S. 24-4-402(4)(b), regarding Cornerstone Litigation.

9.b. Executive Session pursuant to C.R.S. 24-4-402(4)(e) To determine positions relative to matters that may be subject to negotiations; developing strategies for negotiations; and instructing negotiators, regarding the Fireside Creek Development.

Councilor Chris Seemann moved and Mayor Pro Tem Nick Kutrumbos seconded the motion to go into Executive Session in accordance with C.R.S. Title 24, Section 4, Subsection 402(4)(b) and C.R.S. Title 24, Section 4, Subsection 402(4)(e). Motion Carried: 5-0.

Upon conclusion of the discussion, the motion was made by Councilor Chris Seemann and seconded by Councilor Chuck Banks and unanimously carried to return to Regular Session. Those in attendance at that time were: Mayor Jimmy Lahrman, Mayor Pro Tem Nick Kutrumbos, Councilors Jim Myers, Chuck Banks, Mike Periolat, and Chris Seemann, and Town Attorney Patrick Wilson, Town Manager Keith Riesberg, Finance Director Lizbeth Lemley, and Town Clerk Danielle Jardee.

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 8:17 p.m.

The next scheduled meeting of the Town Council will be Tuesday, December 3, 2019 at 5:30 p.m.

Danielle Jardee, Town Clerk