

Winter Park Water & Sanitation District  
Regular Meeting  
January 13, 2021

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Board Present: Jack Buchheister, Maureen Lantero, Brendan Irving, Jim MacKenzie  
Staff Present: Kent Bosshard, Wendy Chamero, Bill Wemmert, Kent Whitmer, Katie Randall  
Guests Present: Doug Laraby

Meeting was called to order at 8:32 a.m. via Zoom.

Minutes from the November 10, 2020 Board Meeting had been mailed to the Board for review. A motion was made by Brendan, seconded by Maureen, that the minutes be approved as presented. Motion carried unanimously.

#### Treasurer's Report

- 1) Account Balances – Wendy mentioned that the District had a bond mature and just rolled into another bond at 0.20%.
- 2) Current Bills - Kent B. reviewed the December and January bills. He pointed out for December: Conroy Excavating for \$427,000 for the Jim Creek Project. He pointed out for January: Conroy Excavating for \$152,000 for the Jim Creek Project, Denver Industrial Pumps \$56,000 for pump replacement and Power to the People for \$26,000 for the transfer switch parts which will be installed early in the summer. The Board asked how much more is slated for the Jim Creek Project, Bill will address during his Jim Creek report. A motion was made by Maureen, seconded by Brendan, to approve the bills as presented. Motion carried unanimously.
- 3) Service Fee Arrears – Nothing to discuss this month.
- 4) 2020 Budget Final Update – Kent wanted to point out a few revenue shortfalls, some of which are due to the pandemic. Services fees were due to not collecting as much in the water over minimums. General Property Tax O&M as well as the Bond were very minimal. Tap Fees, the District was anticipating more development on Reserve Way. They put in an application to make plat revisions and that slowed development. On expenses the District underbudgeted for property and liability/worker's compensation insurance and maintenance labor on the water side was over budget, but as a whole with the water and sewer the numbers were overall in good shape.

#### Open Forum

- 1) Nothing to report.

#### Staff Reports

- 1) Water System – Kent B.
  - a) Maintenance at the water plant some minor PVC pipe replacement that was starting to develop small leaks. Had some issues leading up to Christmas with treatment unit valve and actuators but were able to handle all in house. Bill will be helping us with the America's Infrastructure Act of 2018, which requires the District to complete a risk and resilience assessment along with an updated emergency response plan due by the end of June 2021, so we will be working on that pretty soon.
  - b) Forest Service special use permit is close to being finalized. They have issued the District a decision memo that approves our use and completes the environmental process. Once the permit is issued per Dee at the Forest Service the permit will be valid for 30 years.
  - c) Kent B. reached out to Colorado Rural Water regarding grants for wildfire mitigation. Potentially could receive a \$5,000 grant for the tree mitigation work around the water plant.

- 2) Wastewater System – Kent B.
  - a) Plant running great.
  - b) Kent B. pointed out on the performance report that December had a higher monthly water diversion than 2019 and this was due to more snowmaking in December due to the dry winter.
- 3) Administration – Wendy
  - a) Notice of Meetings and Agendas - Wendy mentioned that this is a standard form that the District puts in place at the beginning of each year, it states where the board meetings are held and where notices are posted. A motion was made by Maureen, seconded by Brendan, to approve the Notice of Meetings and Agendas. Motion carried unanimously.
  - b) Wendy mentioned that the Transparency Notice has been posted to SDA's website and on the Town of Winter Park's website as well.
- 4) Attorney Report – Besides the items covered in Kent W.'s status letter, he discussed:
  - a) Kent W. nothing additional to report. Largest project they have been working on is the Augmentation Plan, which Grand County Water and Sanitation District #1 had submitted a statement of opposition, which was expected. Other interested parties have until the end of January to submit statements of opposition; Kent W. said he expects to see several in the last few days of the month. Also had inquiries from Winter Park Resort and Denver Water to take a look at the application, but nobody has raised any red flags at this point.
- 5) Engineers Report – Bill Wemmert / AECOM
  - a) Bill will address in the project section.

#### Service Considerations

- 1) Winter Park Resort (WPR) – Nothing to discuss.
- 2) Lakota Pointe – Included in the packet was the Lakota Pointe Preliminary Plat Project Description that was submitted to the Town of Winter Park for plan review, Kent B., reported that he and Bill are working on comments to submit to the Town. The issue of the easements has not been resolved as of yet and he and Bill have been working with Kent W. on the District's comments on that portion.
- 3) New Assessments – None to discuss.
- 4) Other Service Considerations–
  - a) Kent B. wanted to point out the proposed project for Adolph's property, now called Ski Ranch. They are proposing 31 stand-alone studio units with individual services running to them. There may be some issues with that but Kent B. said we are working through those, but the District's main concern is they are proposing polyethylene plastic pipe which is not a District approved material. Provided them with a preliminary ESFU assessment for approximately \$492,000 to give them an idea of the initial fees charged by the District.
  - b) Timberhouse workforce housing does not look like it will be happening, but Bill and Kent B. are continuing to work on an ESFU assessment for a dormitory style project.
  - c) Kent B. was contacted by Mark Unicome and they are looking to potentially add 3 buildings similar to his Chill complex by Iron Horse. Believe his intention is to start digging this year.

#### District Projects

- 1) Jim Creek Pipeline – Bill stated that the Denver Water Diversion has finished up for the season. Going through some shop drawings for Denver Water, items to be completed include the

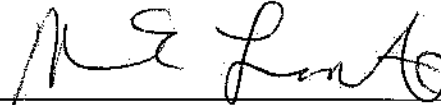
handrail, piping inside the vault, installing the shed on top of the meter vault and clean up with the road grading and erosion control. The balance to complete the diversion portion of the project is \$73,000. The pipeline portion of the project with the exception of erosion control is complete from the diversion down across US Highway 40 and across parking lot F. The balance to complete the pipeline portion is approximately \$431,000, timeline is to remobilize and begin work late winter/early spring and to finish up in early spring. The Board asked on the timeline of when the final payment will be due to Conroy Excavating which Bill stated there will be invoices submitted between March through June. The Board asked if those funds were to be reimbursable from the County and Kent B. said yes and no, the District has been reimbursed up to this point, noting that there is approximately \$63,000 balance in the county's escrow. The Board then asked if the District would be responsible for the balance due. Kent B. said there is a potential of additional reimbursements depending on the Gross Reservoir approval, but there is nothing guaranteed. Kent W. confirmed that was correct and could be quite a way down the road to see that reimbursement.

2) Other Projects – Nothing to discuss.

General Items

- 1) Grand County Mutual Ditch & Reservoir Company (GCMDRC) – No updates.
- 2) East Grand Water Quality Board (EGWQB) – No updates.

There was no further business before the Board, the next regularly scheduled Board Meeting is February 10, 2021. Meeting adjourned.



Secretary

