



Town(s) of Winter Park, Fraser & Granby
Building Division

ILC/ISP SURVEY AND CERTIFICATION
STANDARDS

An Improvement Location Certificate (ILC) **or** Improvement Survey Plat (ISP) and Foundation Setback and Elevation Certificate are required prior to framing. All three communities reserve the right to reject any ILC/ISP that does not include the minimum required elements as provided below.

ILC/ISP documents must be provided prior to framing of structure.

REQUIRED MATERIALS:

- Completed Foundation Setback and Elevation Certification bearing the seal of a state-licensed land surveyor (use attached certificate)
- Improvement Location Certificate (ILC) or Improvement Survey Plat (ISP) bearing the seal of a state-licensed land surveyor with the following **minimum required elements**:
 - North Arrow, scale, and project specific benchmarks
 - Dimensions of the lot
 - Location and size of all foundations on the lot including building outline, driveways, walkways, and patio foundations
 - Dimensions provided (at front, both side, and rear yards) from the property line to portions of the structure allowing verification of setback requirements
 - Two measurements from a property corner to the foundation for location accuracy
 - Location and dimension of easements
 - Top of foundation elevations
 - Finish grade spot elevations shown at building corners
 - Location of water curb stop and sewer clean out(s), with swing tie measurements required for each*

**Swing tie measurements only required for Town of Fraser*

Completed materials shall be emailed to the following for review:

Town of Winter Park: permits@wpgov.com
Town of Fraser: ctrotter@town.fraser.co.us
Town of Granby: ctindle@townofgranby.com



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FOUNDATION SETBACK AND ELEVATION CERTIFICATION

DATE: _____

Town(s) of Winter Park, Fraser & Granby
50 Vasquez Road
Winter Park, Colorado 80482

RE: Foundation Setback and Elevation Certification for LOT _____, BLOCK _____
_____ SUBDIVISION ADDRESS
_____ PERMIT # _____

To Whom It May Concern:

On _____ a field crew from this office measured the foundation setbacks and elevations for the above-referenced lot and found them to be in compliance with the Drainage, Final Grading and Development Plan approved by the Town(s) of Winter Park, Fraser & Granby. This determination was based on the location of the footing(s) or foundation(s) wall form(s).

Review and approval of the ILC/ISP and Setback & Elevation Certification is required by the Planning Division prior to framing of structure.

BY: _____
Signature (Colorado Licensed Engineer or Land Surveyor)

seal

Printed name