



BUILDING PERMIT PLAN CHANGE REQUEST FORM

Today's Date: _____

Owner: _____

Phone: _____

Contact: _____

Phone: _____

Contractor: _____

Phone: _____

Building Permit Number: _____ Jobsite Address: _____

Legal Description: _____

Comments: _____

Details of Plan Change: _____

2 sets of plans attached (unless additional taps fees are required, then 3 sets)? _____ Yes _____ No

Received by: _____ Date: _____

Approved by Planning Dept.: _____

Date: _____

Fee: \$ _____

Approved by Building Dept.: _____

Date: _____

Fee: \$ _____

COPY TO INSPECTOR WHEN SUBMITTED? _____

COPY TO INSPECTOR WHEN APPROVED? _____

TOTAL PLAN CHANGE FEE: \$ _____