

TOWN OF WINTER PARK  
RESOLUTION NO. 2023  
SERIES OF 2022

A RESOLUTION SETTING FEES AUTHORIZED BY TITLES 1 AND 5 OF THE TOWN CODE OF WINTER PARK RELATED TO PERMITS, LAND USE APPLICATIONS, RECORDS REQUESTS, AND CERTAIN ADMINISTRATIVE SERVICES

WHEREAS, Ordinance No. 593, Series of 2022, amended portions of Title 1 and Title 5 within the Town Code of Winter Park (the "Code") to specify that certain fees would be set by resolution of Town Council;

WHEREAS, Code, Section 1-7-3(C) provides that cost of transcription of municipal court proceedings shall be borne by the party requesting the record or transcript, and delegates the authority to establish a schedule of fees and charges for the location, preparation and transcription of such records to the municipal court clerk, which shall be forwarded to the town council for adoption; and

WHEREAS, Town Council is prepared to set such fees for 2023.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Winter Park, Colorado as follows:

Section 1. The fees set forth in **Exhibits 1 – 8**, attached hereto and incorporated herein, are adopted.

PASSED, ADOPTED AND APPROVED this 16 day of December, 2022.

TOWN OF WINTER PARK

  
~~Nick Katsambos, Mayor~~  
JENNIFER HUGHES MAYOR PRO TEM

ATTEST:

  
Danielle Jardec, Town Clerk

**Exhibit 1**  
**Resolution No. 2023, Series of 2022**  
Fees pursuant to Code, Section 1-8-1

**Permit Fees**

Banners	\$30.00
Signs	\$30.00

**Exhibit 2**  
**Resolution No. 2023, Series of 2022**  
Fees pursuant to Code, Section 1-8-2; Unified Development Code

**Processing Fees**

<b>Subdivision Fees:</b>		
Sketch plan	\$250.00	At filing
Preliminary plat	\$500.00	Plus \$10.00 per unit or lot
Final plat	\$750.00	Plus \$10.00 per unit or lot
Amended final plat	\$375.00	Plus \$10.00 per unit or lot
<b>Condominium Fees:</b>		
Preliminary plan	\$500.00	Plus \$10.00 per unit or lot
Final plat	\$750.00	Plus \$10.00 per unit or lot
As built plat	\$250.00	
Amended final plat	\$375.00	Plus \$10.00 per unit or lot
Amended as built	\$250.00	Plus \$10.00 per unit or lot
<b>Planned Developments:</b>		
Preliminary development plan	\$1,000.00	Plus \$2.00 per lot or unit, plus cost of legal notice and adjoining property owner certified mailings
Final development plan	\$1,000.00	Plus \$2.00 per lot or unit, plus cost of legal notice and adjoining property owner certified mailings
Amended final plan development	\$500.00	Plus \$2.00 per lot or unit, plus cost of legal notice and adjoining property owner certified mailings
Minor Subdivision	\$400.00	Plus \$10.00 per lot or unit
Amended minor subdivision	\$200.00	
Subdivision/outright exemption	\$300.00	
Amended exemption	\$150.00	

Annexation	\$500.00	Plus \$2.00 per lot or unit, plus cost of legal notice and adjoining property owner certified mailings
Public Improvement cost-recovery agreement	\$500.00	Due at final plat approval

Zoning variances	\$250.00	plus cost of legal notice and adjoining property owner certified mailings
Special use permit	\$150.00	plus cost of legal notice and adjoining property owner certified mailings
Zoning change request	\$350.00	plus cost of legal notice and adjoining property owner certified mailings
Vacation of utility easement/right of way	\$250.00	plus cost of legal notice and adjoining property owner certified mailings
Special event permit	\$150.00	plus cost of legal notice and adjoining property owner certified mailings
Joint special event/special use permit	\$200.00	plus cost of legal notice and adjoining property owner certified mailings

**Exhibit 3**  
**Resolution No. 2023, Series of 2022**  
 Fees pursuant to Code, Section 1-8-3

**Records Fees**

<p>Copies Per Page:        8 ½" x 11"        11" x 14"        11" x 17"        24" x 36"</p>	<p>\$0.25 per page + any Postage        Actual cost (currently \$0.35 per page) + any Postage        Actual cost (currently \$0.75 per page) + any Postage        Actual cost (currently \$5.00 per page) + any Postage</p>
<p>Zoning Maps (set of 2 pages):        11" x 17" (Black and White)        11" x 17" (Color)        24" x 36"</p>	<p>Actual cost (currently \$1.50) + any Postage        Actual cost (currently \$4) + any Postage        Actual cost (currently \$10) + any Postage</p>
<p><b>Research and retrieval fee        (subject to adjustment per        C.R.S. § 24-72-205(6)(a)):</b></p> <p><b>\$33.58 per hour after the first        hour, which is free.</b></p>	<p>There is no fee for delivery of electronic documents, but the research and retrieval fee will apply.</p>

**Exhibit 4**  
**Resolution No. 2023, Series of 2022**  
Fees pursuant to Code, Section 1-11-2(A)

**Building Valuation Schedule**  
**Construction Values**

<b>Group</b>	<b>IA</b>	<b>IB</b>	<b>IIA</b>	<b>IIB</b>	<b>IIIA</b>	<b>IIIB</b>	<b>IV</b>	<b>VA</b>	<b>VB</b>
A-1 assembly, theater with stage	\$198.09	\$191.69	\$187.24	\$179.39	\$168.88	\$163.90	\$173.66	\$154.09	\$148.42
A-1 assembly, theater without stage	179.41	173.01	168.56	160.71	150.24	145.26	154.97	135.45	129.78
A-2 assembly, nightclubs	151.36	147.12	143.38	137.79	129.74	126.09	132.96	117.61	113.65
A-2 assembly, restaurants, bars, banquet halls	150.36	146.12	141.38	136.79	126.58	122.29	131.96	115.92	111.38
A-3 assembly, churches	128.92	96.82	128.92	92.01	105.27	100.59	109.37	98.38	92.53
A-3 assembly, general, community halls, libraries, museums	128.92	96.82	128.92	92.01	105.27	100.59	109.37	98.38	92.53
A-4 assembly, arenas	178.41	172.01	166.56	159.71	148.24	144.26	153.97	133.45	128.78
B business	138.80	92.92	138.80	88.50	100.33	95.91	108.67	93.96	88.50
E educational	168.14	162.47	157.86	150.98	141.50	134.27	145.99	124.54	119.84
F-1 factory and industrial, moderate hazard	92.98	88.72	83.61	80.88	72.40	69.23	77.63	59.62	56.41
F-2 factory and industrial, low hazard	91.98	87.72	83.61	79.88	72.40	68.23	76.63	59.62	55.41
H-1 high hazard, explosives	87.15	82.89	78.78	75.05	67.75	63.57	71.80	54.97	N.P.
H-2, 3, 4 high	87.15	82.89	78.78	75.05	67.75	63.57	71.80	54.97	50.76

hazard									
H-5 hazardous production materials	153.33	147.81	143.08	136.34	124.01	119.35	131.00	108.67	104.20
I-1 institutional, supervised environment	153.80	148.53	144.55	138.69	129.50	125.96	139.98	117.23	112.64
I-2 institutional, hospital	155.30	129.96	155.30	119.82	129.96	120.99	235.73	117.22	N.P.
I-2 institutional, nursing homes	155.30	129.96	155.30	119.82	129.96	120.99	158.11	117.22	N.P.
I-3 institutional, restrained	155.30	129.96	155.30	119.82	129.96	120.99	153.89	117.22	113.07
I-4 institutional, daycare facilities	155.30	129.96	155.30	119.82	129.96	120.99	139.98	117.22	113.07
M mercantile	107.09	65.50	107.09	64.07	79.67	74.73	94.09	67.06	61.99
R-1 residential, hotels	131.26	123.48	131.26	118.50	113.72	108.39	141.71	99.03	97.08
R-2 residential, multiple-family	141.92	141.59	135.89	130.41	125.15	120.11	125.15	115.27	106.57
R-3 residential, one- and two-family	161.18	154.68	148.45	142.47	136.73	131.22	136.73	125.93	120.08
R-4 residential, care/assisted living facilities	153.80	148.53	144.55	138.69	129.50	125.96	139.98	117.23	112.64
S-1 storage, moderate hazard	86.15	81.89	76.78	74.05	65.75	62.57	70.80	52.97	49.76
S-2 storage, low hazard	85.15	80.89	76.78	73.05	65.75	61.57	69.80	52.97	48.76
U utility, miscellaneous	65.81	62.22	58.51	55.59	50.20	46.80	52.46	35.61	31.58

Decks									26.80
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Notes:

1. Private garages use utility, miscellaneous.
2. Unfinished basements (group R) = \$60.04.
3. For shell only buildings deduct 20 percent.
4. N.P. = not permitted



**Exhibit 5**  
**Resolution No. 2023, Series of 2022**  
 Fees pursuant to Code, Section 1-11-2(B)

**Building Permit Fees**

<b>Total Valuation</b>	<b>Fee</b>
\$1.00 to \$2,000.00	\$54.00
\$2,001.00 to \$25,000.00	\$54.00 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$376.00 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$628.50 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$978.50 for the first \$100,000.00 plus \$5.10 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,018.50 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,343.50 for the first \$1,000,001.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof

**Exhibit 6**  
**Resolution No. 2023, Series of 2022**  
 Fees pursuant to Code, Section 1-11-2(C)

**Other Inspections And Fees**

Plan review fee <sup>1</sup>	65 percent of building permit fee as shown in table 1-11-2B of this section
Additional plan review required by changes, additions or revisions to plans	\$47.00 per hour
Inspections outside of normal business hours	\$47.00 per hour <sup>2</sup>
Reinspection fee	\$47.00 per hour <sup>2</sup>
Inspections for which no valuation is specifically indicated in table 1-11-2A of this section	\$47.00 per hour <sup>2</sup>
For use of outside consultants for plan checking and inspections, or both	Actual costs <sup>3</sup>

Notes:

1. When submittal documents are required to be reviewed, a plan review fee shall be assessed at 65 percent of the building permit fee as shown in table 1-11-2B of this section. The plan review fee is a separate fee and is in addition to the building permit fee.
2. Minimum 1 hour.
3. Cost of consultants plus 20 percent administrative and overhead cost.

**EXHIBIT 7**  
**Resolution No. 2023, Series of 2022**  
Fees pursuant to Code, Sections 1-7-3(C) and 1-15-1

**Fraser Winter Park Police Department Fee Schedule**

<b>Criminal Justice Records</b>		
Police Reports or other Records	First Ten Pages	\$8.00
	Additional Pages (Per Page)	\$0.25
Extensive Reports will be determined on a case-by-case basis		
Redaction of Information		\$30 per hour
Inspection of Documents or Reports (View Only)	Upon Appointment Only	\$30 per hour
Report Certification		\$5.00 per document
Official Clearance Letter	Fraser Winter Park Police Dept. Only	\$15.00
Research		\$30 per hour
<b>Digital Media</b>		
Body Worn Camera Footage	Research, Redaction & Publication	\$30 per hour, flash drive included
Other Video Footage		\$30 per hour, flash drive included
Photographs	Printed Digital Images	\$30 per hour billed in ¼-hour increments plus \$ .25 per page.
Flash or USB Drive		\$5
Electronic Delivery of Documents		No charge
<b>Contract Labor Fees</b>		
Police Contract Labor	3 hours minimum	\$100.00 per hour
Police Contract Labor	Less than two-week notice	\$125.00 per hour
Vehicle Use Charge	Traffic Control, Directed Patrol	\$50 per day
<b>Municipal Court Fees</b>		

Discovery		See Above
Transcription of Court Proceedings		"Actual Cost"

**EXHIBIT 8**  
**Resolution No. 2023, Series of 2022**  
Fees pursuant to Code, Section 5-2-1

Right of Way Permit Fee	\$250.00
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